

## How the AA Answering Service works: Our Answering Service is hosted by Family of Woodstock.

- When a call comes in to the AA hotline number, Family answers the call “AA Answering Service, may I help you”?
- If the person is looking for a meeting, Family assists them in finding one with the current meeting list we provide to them.
- If the person wants to speak with someone in AA, Family takes the caller’s name& phone number and explains they are going to call an AA volunteer who will call the person back shortly.
- Family will then call a volunteer on the list and give you the information of who to call.
- You will then call the person back. Family is instructed not to give out volunteer’s information to the caller.
- If you would like to do so, take a copy of the instructions on how you can block your phone number before returning a call. **Please Print Clearly.**

Name	Home Group/Area	Phone Number with Area Code	Male or Female
Created by Allen V, District 16 Answering Service Chair	File is available alithang@hotmail.com	Questions? Call Allen 718 309 1137 from District 16	
